

**FLEMINGTON-RARITAN REGIONAL BOARD OF EDUCATION
REGULAR MEETING
May 23, 2016
MINUTES**

The Regular Meeting of the Flemington-Raritan Regional Board of Education was called to order in conformance with the "Sunshine Law" by the Board President at 5:00 p.m. in Room D-111 at the J.P. Case Middle School.

Members Present

Tim Bart
Sandra Borucki*
Dennis Copeland**
Bruce Davidson

Marianne Kenny***
Laurie Markowski****
Michael Stager
Anna Fallon

Members Absent

Laurie Markowski****

Board Attorney Present

Alicia Hoffmeyer

*arrived @7:00 p.m.

**arrived @5:03 p.m.

***arrived @5:46 p.m.

****departed @5:44 p.m. Ms. Markowski was in attendance for the 1st Executive Session only. She departed before the regular Board Meeting

BOARD RECOGNITIONS

The Board of Education recognized J.P. Case Middle School 7th-grader Rachel Amedume. Rachel was nominated and awarded a Paul Robeson Youth Achievement Award on April 7 at Raritan Valley Community College. She was among approximately 70 students from over 20 schools in Hunterdon and Somerset Counties who were recognized for their nomination. She was nominated by J.P. Case School Counselor Megan O'Brien. We congratulated Rachel for her outstanding achievement and presented her with a certificate of recognition for her prestigious award.

We also recognized significant math achievements. Once again, our district enjoyed great success in two annual math programs. The Board recognized the top scorers in each of these contests. The students received a certificate of recognition. In the Continental Math League, we congratulated the following students for earning top scores: 3rd-graders Austin Keeth, Dylan Salita, Eila Holland, Gavin Snider, Hailey Arnold, Jayna Kawas, Joseph Santucci, Logan Huber, Matthew Smith, Michael Brunetti, Nishant Vellanki and Zachary Jensen; 4th-graders Andrew Devine, Helen Qian, Jacob Bacino, Lauren McCarthy and Sean-Winston Luo and 5th-graders Angel Morales-Martinez, Benjamin Sherwood, Jacob Silber, Joseph Lin and Nathaniel Wright.

The results of this year's NJ Math League are in and our district was proud to announce that Reading-Fleming Intermediate School and J.P. Case Middle School ranked high in the competition. At RFIS, the 6th-grade ranked 14th out of 119 NJ schools that participated in the competition. RFIS' top scoring students were Samantha Apanovitch, Om Kulkarni, Mats DeLausnay, Theodoros Tsatsos, Ryan Wilbur, Kevin Holt and Andrew Rodriguez. At J.P. Case, the 7th-grade ranked 14th out of 113 schools. High scorers were Julia Granato, Nicholas Nyitray and Jake Campbell. J.P. Case's 8th-grade ranked 23 out of 113 schools. Top scorers were Connor Golembiewski, Matthew Bonnavent, Elizabeth Dominczyk and Maya Jategaonkar.

The Board recognized our district's G&T math teachers, accelerated math teachers and all math department faculty members, as well as Math and Science Supervisor Dana Collins for their hard work in preparing our students for success. We congratulated all of these students and staff members for their math achievement and on a job well done!

BOARD CANDIDATE INTERVIEW

The Board interviewed Jessica Abbott. Ms. Abbott gave a brief overview of her resume. Mr. Stager, Ms. Borucki and Mr. Davidson asked Ms. Abbott several questions.

On the motion of Ms. Borucki, seconded by Mr. Bart, the meeting was adjourned, unanimously viva voce, at 7:40 p.m. to executive session in Room B-132.

Be It Resolved, by the Flemington-Raritan Regional Board of Education that it does hereby determine that it is necessary to meet in executive session to discuss the matters stipulated, in conformance with the Open Public Meetings Act, Chapter 231 P.L. 1975.

Board Candidate Deliberation & Selection

The matters discussed will be made public when confidentiality is no longer required and formal action pursuant to said discussion shall take place only at a meeting to which the public has been invited.

The Board returned to public session at 7:43 p.m. in the Auditorium.

On the motion of Ms. Borucki, seconded by Mr. Davidson, approval was given to appoint Ms. Abbott as the Flemington Borough, Board representative to fill the remainder of the term, expiring, December 31, 2016.

Aye:	Mr. Bart	Dr. Kenny	Nay: 0	Abstain: 0
	Ms. Borucki	Mr. Stager		
	Dr. Copeland	Ms. Fallon		
	Mr. Davidson			

SUPERINTENDENTS REPORT

Dr. Caulfield commended all those involved in the very successful Food Truck event. She noted the Holocaust speaker was outstanding and it was an amazing experience. She also recognized the Spring Concerts and all of the great performances!

CITIZENS ADDRESS THE BOARD

Susan Mitcheltree – resident, congratulated the Food Truck event. She also congratulated the students who received awards tonight. She thanked the Board for adding her comments into the minutes of the last meeting. She then referenced a situation that was overheard which was one of disrespect in a public setting. She asked why we are paying an attorney to be present at the Board meetings. She also noted that people requested a climate survey. She said the Board should obtain all stakeholders input for the Superintendent evaluation. She requested that addendums be attached to agendas before being posted.

On the motion of Mr. Davidson, seconded by Mr. Bart, amended minutes of the Regular Meeting on May 9, 2016* were approved viva voce.

***Ms. Borucki requested an amendment to her vote of #1, #11 and #263. Dr. Kenny abstained.**

REPORTS OF THE SECRETARY AND TREASURER OF SCHOOL MONIES

The Superintendent of Schools recommends that the Board of Education accept the monthly financial reports of the School Business Administrator/Board Secretary and the Treasurer of School Monies for the month of March 2016 further certifies that no major account or fund has been over expended in violation of 6A: 23-2.11(b), and that sufficient funds are available to meet the district’s known financial obligations for the remainder of the fiscal year 2015-2016.

The School Business Administrator/Board Secretary certify that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of 6A:23-2.11(a), as of March 31, 2016. As of these dates, sufficient funds are available to meet the district’s known financial obligations for the remainder of school year 2015-2016.

On the motion of Ms. Borucki, seconded by Mr. Davidson, approval was given to accept the Reports of the Secretary and Treasurer of School Monies for the month of March 2016.

Aye:	Mr. Bart	Dr. Kenny	Nay: 0	Abstain: 0
	Ms. Borucki	Mr. Stager		
	Dr. Copeland	Ms. Fallon		
	Mr. Davidson			

PERSONNEL

The next meeting TBD.

THE SUPERINTENDENT OF SCHOOLS RECOMMENDS THE FOLLOWING RESOLUTIONS FOR APPROVAL:

All Personnel items were approved under one motion made by Mr. Stager, seconded by Mr. Bart.

Certified Staff – Appointments, Resignations and Leaves of Absence

1. Approval was given of the attached 2016-2017 employment contracts for the following staff members:*

Item	Last Name	First Name	Position
1.	Bland	Daniel	Assistant Superintendent
2.	Voorhees	Stephanie	Business Administrator/Board Secretary

***Ms. Borucki abstained.**

2. Approval was given to employ Dr. Maryrose Caulfield as Superintendent of Schools for the 2016-2017 school year. Salary to be \$165,000, effective July 1, 2016.*

***Ms. Borucki abstained.**

3. Approval was given to appoint David Waxman as the 12-month Vice Principal at Reading-Fleming Intermediate School, effective July 1, 2016. Salary to be \$107,258.34.*

***Ms. Borucki abstained.**

4. Approval was given to employ the following certified staff members for the 2016-2017 school year as per attached, subject to evaluation and reserving all rights.*

Item	Staff	Appendix
1.*	Tenured Administrators	O**
2.	Non-Tenured Administrators	P

***Ms. Borucki abstained.**

****Item #1, Appendix O, #10 was changed to J.P. Case Middle School.**

5. Approval was given to transfer the following certified staff members voluntarily for the 2016-2017 school year as follows:

Item	Last Name	First Name	From/Location	To/Location
1.	Flavin	Patricia	Grade 3/CH	Technology Integration Specialist/CH
2.	Meyer	Misti	Grade 7 Language Arts/JPC	Technology Integration Specialist/RFIS
3.	Petto	Suzanne	Kindergarten/CH	Grade 4/CH
4.	Scherer	Lauren	Kindergarten/FAD	Kindergarten/CH
5.	Teeples	Christine	Grade 4/CH	Grade 3/CH

6. Approval was given to appoint the following staff members as follows for the 2016-2017 school year:

Item	Last Name	First Name	Position/Location	Appointment
1.	Waxman	David	Vice Principal/RFIS	District Anti-Bullying Coordinator
2.	Baills	Colette	School Counselor/JPC	Anti-Bullying Specialist
3.	O'Brien	Megan	School Counselor/JPC	Anti-Bullying Specialist
4.	Fontanez	Sarah	School Counselor/RH	Anti-Bullying Specialist
5.	Goodfellow	Ellen	School Counselor/CH	Anti-Bullying Specialist
6.	Povall	Cindy	School Counselor/BS	Anti-Bullying Specialist
7.	Pepe	Mary	School Counselor/FAD	Anti-Bullying Specialist
8.	Albanese	Heather	School Counselor/RFIS	Anti-Bullying Specialist
9.	John	Lindsay	School Counselor/RFIS	Anti-Bullying Specialist

7. Approval was given to confirm the employment of the following leave replacement for the 2015-2016 school year. This candidate is highly-qualified for this position. Fingerprinting and health exam required.

Item	Last Name	First Name	Position/ Replacing/Loc.	Dates	Salary/Degree/Step	Certification/College
1.	Grossweiler	Jessica	Grade 2/Tamara Hoppe/RH	May 9, 2016- June 30, 2016	Sub Per Diem	Provisional Elementary K-6/Rider University

8. Approval was given for Zoey Blampey, Grade 5 Teacher at Reading-Fleming Intermediate School, to take a Federal Family Leave/NJ Paid Leave from June 8, 2016 through June 14, 2016.

9. Approval was given to amend the 2016-2017 salary of the following staff member:

Item	First Name	Last Name	From: Degree/Salary	To: Degree/Salary	Effective Date
1.	Bergstrom	Carly	BA+15/\$52,160	MA/\$54,360	September 1, 2016

Non-Certified Staff – Appointments, Resignations & Leaves of Absence

10. Approval was given of the attached 2016-2017 employment contract for the following staff member:

Item	Last Name	First Name	Position
1.	Bickford	James	Student Data Manager

11. Approval was given of the attached 2016-2017 employment contracts for the following staff members:

Item	Staff
1.	Technology
2.	Maintenance

12. Approval was given to employ the following non-certified staff members for the 2016-2017 school year, as per attached.

Item	Staff	Appendix
1.	Technology	Q
2.	Maintenance	R

13. Approval was given to employ the following non-certified staff member from July 1, 2016 through December 31, 2016, as per attached.

Item	Staff	Appendix
1.	Technology	S

14. Approval was given to employ Kay Hayes as School Treasurer for the Flemington-Raritan School District, effective July 1, 2016 at a salary of \$6,864.92.

15. Approval was given to adopt a job description for the position of Director of Operations & Security, as attached.

16. Approval was given to revise the following job descriptions, as attached:

Item	Job Description
1.	Facilities Manager
2.	Maintenance Foreman
3.	Maintenance Mechanic
4.	Maintenance Mechanic/Electrician
5.	Maintenance Mechanic/HVAC Mechanic

- 17. Approval was given to appoint James Shumate as Director of Operations & Security, effective July 1, 2016. Salary to be \$123,328.70.
- 18. Approval was given to appoint David Plichta as Facilities Manager, effective July 1, 2016. Salary to be \$76,991.37.
- 19. Approval was given to employ Robert Goodfellow for summer maintenance work, effective June 20, 2016 through August 31, 2016. Salary to be \$10 per hour. Fingerprinting and health exam required.
- 20. Approval was given to employ Daniel Tramontana for summer maintenance work, effective June 20, 2016 through August 31, 2016. Salary to be \$10 per hour. Fingerprinting and health exam required.
- 21. Approval was given to accept the resignation of Nancy Clark, Cafeteria Aide/Supervisor at Robert Hunter School, effective June 30, 2016.
- 22. Approval was given to amend the motion of April 25, 2016:

to employ Evelyn Hoff, Transportation Aide for student #2013111 at J.P. Case Middle School, during the 2015-2016 school year at a rate of \$21.12 per hour for a maximum of 76 hours.

to read:

to employ Evelyn Hoff, Transportation Aide for student #2013111 at J.P. Case Middle School, from April 18, 2016 through April 25, 2016* at a rate of \$21.12 per hour for a maximum of 76 hours.

*student transferred out of district

All Staff – Additional Compensation

- 23. Approval was given to employ the following staff member for additional compensation during the 2015-2016 school year.

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate/Stipend
1.	Corson	Seth	JPC	Chaperone-8 th Grade Hershey Park Trip-6/3/16	6/hrs.	\$30.62/hr.

SUBSTITUTES

- 24. Approval was given to employ the following applicant as a substitute for the 2015-2016 school year pending fingerprinting:

Item	Last Name	First Name
1.	Lieberman	Seth

- 25. Approval was given of the following substitute rates for the 2016-2017 school year:*

Item	Position	Rate
1.	Teacher/Teacher Assistant	\$100 per day, increases to \$105 after 20 days of substitute service
2.	Nurse	\$150 per day
3.	Secretary	\$12.50 per hour
4.	Library Clerk	\$10.50 per hour
5.	Cafeteria Aide	\$10.50 per hour

*Mr. Davidson abstained.

- 26. Approval was given of Appendix 1, Substitute List for the 2016-2017 school year, as attached.

5. Approval was given to accept the following curriculum, professional development, and/or technology-related donations.

Item	Donation	Value	Location	Funding Source
1.	Plants	\$20.00	FAD	Monarch Watch Program
2.	Arabic/English Bilingual Visual Dictionary	\$12.87	FAD	PTO

6. Approval was given of the following travel expenditures for staff members or their designated alternate to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and within the scope of the staff member’s current responsibilities and professional development plans.

Item	Last Name	First Name	Workshop/ Conference	Dates	Includes (see below)	Max. Amount
1.	Baker	Carol	NAESP Best Practices for Better Schools Conference, National Harbor, MD	July 6-8, 2016	R,M,O,L,F	\$1,150
2.	Bland	Daniel	Spring School Law Forum, Monroe Township, NJ	June 8, 2016	R,M,O	\$325

R = Registration Fee; M = Mileage; L = Lodging; F = Food; O = Other

Aye: Mr. Bart Dr. Kenny Nay: 0 Abstain: 0
 Ms. Borucki Mr. Stager
 Dr. Copeland Ms. Fallon
 Mr. Davidson

FACILITIES/OPERATIONS

The next meeting will be June 7, 2016.

TRANSPORTATION

The next meeting will be June 8, 2016.

FINANCE

The next meeting will be June 15, 2016.

All Finance items were approved under one motion made by Dr. Copeland, seconded by Mr. Davidson.

- Approval was given of the attached transfer list from April 19, 2016 to May 16, 2016.
- Approval was given of the attached bill list for the month of May totaling \$2,134,646.63.

Aye: Mr. Bart Dr. Kenny Nay: 0 Abstain: 0
 Ms. Borucki Mr. Stager
 Dr. Copeland Ms. Fallon
 Mr. Davidson

POLICY DEVELOPMENT

The next meeting TBD.

INFORMATION ITEMS

- Harassment, Intimidation & Bullying Investigations for the 2015-2016 school year:

School	Date of Incident	Report #	Classified HIB (Y/N)	Additional Action Taken
RFIS	Weekend of April 23, 2016	11	No	Remedial measures outlined in report
FAD	Since 2013	7	No	Remedial measures outlined in report

MISCELLANEOUS/RELATED & SPECIAL SERVICES

The next meeting TBD.

All Miscellaneous/Related and Special Services items were approved under one motion made by Mr. Stager, seconded by Ms. Borucki.

Action Items

1. Approval was given to confirm that the 8th Grade Students of J.P. Case Middle School have completed the Flemington-Raritan Regional Board of Education’s requirements for promotion to 9th Grade. The Board offers sincere congratulations and best wishes for future success and thanks the students for their many contributions to the District.
2. Approval was given for the following Teacher Assistant, contracted through the Hunterdon County ESC, to work additional hours in the District at the contracted rate of \$25.30 per hour, on the following date.

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Dates
1.	Robison	Kelly	JPC	Chaperone-8 th Grade Hershey Park Trip	6/hrs.	June 3, 2016

3. Approval was given to confirm the following Teacher Assistants, contracted through the Hunterdon County ESC, to work additional hours in the District at the contracted rate of \$25.30 per hour, on the following dates.

Item	Last Name	First Name	Loc	Purpose	Max. # of Hours	Date
1.	Saunders	Domenica	CH	Spring Concert	2/hrs.	May 12, 2016
2.	Schultz	Bryan	RFIS	Intramurals	10/hrs.	May 1-June 17, 2016

4. Approval was given for Hunterdon County Educational Services Commission to provide Teacher Assistant Services as per the attached agreement for the 2016-2017 school year.
5. Approval was given for student #5041955094 to attend the Morris-Union Jointure Commission Developmental Learning Center in Warren, NJ, for the remainder of the 2015-2016 school year at a prorated monthly tuition rate of \$8,698.80 and a per diem rate of \$341 for a 1:1 aide. Transportation to be provided by the Flemington-Raritan Regional School District.

Aye: Mr. Bart Dr. Kenny Nay: 0 Abstain: 0
 Ms. Borucki Mr. Stager
 Dr. Copeland Ms. Fallon
 Mr. Davidson

CORRESPONDENCE

Mr. Davidson reported he received a parent letter regarding class size.

OLD BUSINESS

Ms. Fallon congratulated J.P Case Middle School and Reading-Fleming Intermediate Schools Pride Committee for their participation at the Food Truck event. She also attended the Holocaust Symposium and thought it was very special.

NEW BUSINESS

Mr. Bart mentioned the Tigerettes and Choral went to the Hershey Competition and the Alto’s won an award. He stated that all the students did great in their events.

CITIZENS ADDRESS THE BOARD

Susan Mitcheltree, resident, asked when the public can expect results of the Special Education survey. Dr. Caulfield stated they are in the process of discussing the survey and it's not at the point of releasing data and is not sure it will be published. She reiterated that they are still reviewing data.

On the motion of Ms. Borucki, seconded by Mr. Davidson, the meeting was adjourned at 8:02 p.m. viva voce.

Respectfully Submitted,

Stephanie Voorhees
Business Administrator/Board Secretary

2016 Board Meetings

June 13 Recognition Retirees & 27

July 18

August 22

September 12 & 26

October 10 & 24

November 14 & 28

December 12